



## CHIEF ADMINISTRATIVE OFFICER

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Welland, a city of approximately 52,000 residents in the heart of Ontario's Niagara region, about an hour from Toronto and 30 minutes from the U.S. border, has a long history as one of Canada's strongest manufacturing hubs. It is home to state-of-the-art factories, world class sports facilities and events, innovative food manufacturers, call centres and cutting edge medical institutions. Welland offers significant talent and support to these sectors through renowned institutions like Niagara College, Brock University and the Vineland Research Institute. In addition, Welland embraces bilingualism, technology, nature, culture and fun.

The Chief Administrative Officer reports to City Council and is responsible for overseeing an organization with approximately 400 staff supported by a total budget in the order of \$100 million. Work closely with the Mayor and Council and the senior management team to develop a compelling shared vision and strategy, establish targets, set standards of performance and lead the City of Welland to build on past success and realize its full potential. Utilize your passion and good judgement to ensure that capital, human resources and business processes are aligned and in place. Lead the organization to deliver the highest calibre of services to the community.

We are seeking a highly experienced and contemporary leader who inspires a shared vision, encourages creativity and fosters a high performing, accountable and service-oriented organization. You are known for setting clear direction and expectations and as a team leader who holds staff accountable. You possess a strong commitment to employee engagement and development as well as customer service as core principles to culture. You have an established track record as an innovative leader and are comfortable working, collaborating and building relationships with Council, key community stakeholders and other levels of government. You have a history of inspiring others with shared enthusiasm for results and accountability and you are an accomplished builder of high performance teams, an exceptional strategic communicator and a relationship builder.

You are an executive with a diverse background in the municipal, broader public and / or private sectors. You foster excellence in others and are known for your ability to motivate and mentor and to lead with excitement and transform cultures. You will work with the Mayor and Council and a highly skilled and dedicated workforce to create an even better place in which to live, work and play.

Interested candidates are invited to send their resume in confidence to Organization Consulting Limited at [WellandCAO@oclsearch.ca](mailto:WellandCAO@oclsearch.ca) or contact Robert Johnston, President, at 416-385-9975. **Closing date is May 19<sup>th</sup>.**

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