

The Township of Adjala-Tosorontio is a tight-knit agricultural community, rich in natural beauty, where community meets nature. The small town charm in its growing and peaceful rural setting provides farming and business opportunity, where people can live among the rolling hills in a friendly environment. The Township has a growing total population of over 10,900.

The Township has a strong economic future due to its strategic location. As the south-west gateway to Simcoe County, Adjala-Tosorontio is a short one-hour drive to the Greater Toronto Area and associated transportation corridors linking Southern Ontario to North American markets in the USA and Mexico. With the recently completed rezoning of the 400 acre Employment Corridor lands, the Township is poised for future development.

Adjala-Tosorontio is a welcoming, healthy, prosperous community that is culturally rich and naturally innovative. Key principles for Council include: good government, responsible growth, an active and caring community, a strong local economy, safe and well-maintained roads and infrastructure and good financial management. As a result residents take pride and joy in living in such a wonderful rural community where they can take advantage of a growing environment.

With a combined operational and capital budget of over \$15M, Adjala-Tosorontio is committed to meeting the needs of our residents and business community by delivering efficient and effective services.

Inspire our Future as our Chief Administrative Officer

As the ideal candidate you are an inspiring, principled, and collaborative leader with a proven track record of results and accomplishments for a large public or private sector organization. You have exceptional communication skills and the political acumen to interact with an engaged council, diverse stakeholders, foster the development of partnerships, and inspire our employees, while ensuring customer service excellence. Lastly, you will have an exceptional understanding of forward-thinking strategies as it relates to meaningful growth and effective municipal operations in a fiscally accountable fashion and possess the ability to guide our organization into the future.

Reporting to the Mayor and Council, the **Chief Administrative Officer** is responsible for the strategic leadership and efficient delivery of all the municipality's administrative and operational services. As the key advisor to Council, you have the vision to develop and implement operational plans and ensure the coordination of services which align to and support our strategic priorities. You will recommend policies, plans, and programs that benefit our residents by being innovative, accountable and fiscally sound. You will work to enhance growth and development in the community as well as ensure the effective utilization of resources through the priorities and guiding principles as identified by Council.

Leading a talented staff team, this position guides and inspires a dedicated workforce and helps foster a workplace culture focused on service excellence, innovative thinking, and teamwork while positioning Adjala-Tosorontio as an employer of choice.

How to Apply

To explore this opportunity please apply via email by **April 15th, 2022 or sooner to careers@waterhousesearch.ca** quoting project **AT-CAO**.

Should you wish to speak to our Executive Recruiter or to receive a detailed position description please contact Amy Oliveira at 416-214-9299 x4, amyoliveira@waterhousesearch.com or Jon Stungevicius at 416-214-9299 x1, jon@waterhousesearch.com.

All applications will be held in strict confidence. We thank all applicants, however, only those selected for an interview will be contacted. Personal information is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and will be used for employment assessment purposes only.