

Background

The Ontario Municipal Administrators' Association embodies the Chief Administrative Officer in Ontario. OMAA exists to:

- promote continuous improvement in municipal government administration and leadership excellence in local public service
- enhance the skills and raise the profile of Ontario's CAO's
- facilitate interaction and information exchange between members

It is the role of the OMAA Board of Directors to act as the strategic policy making body of the association. The Board of Directors has an ongoing responsibility to maintain a consensus approach to decision making on policy matters. OMAA staff implement the directions of the Board and attend to member services and the operational details of the organization.

Each year the OMAA President establishes a Nominating Committee in accordance with the Constitution of the association. The duty of the Nominating Committee is to present nominees for each Board and Executive Officer position to the Annual General Meeting. In that regard, the Nominating Committee, in determining its recommendations for Board and Executive Officer composition gives regard to such matters as:

- representative Ontario geographic area
- a cross section of municipal populations.
- a "mixture of upper, lower and single tier municipalities"
- knowledge of OMAA
- past participation in the Association Workshops and Programs.

The Role of an OMAA Director

Principal responsibilities include:

- be knowledgeable of and support the OMAA Constitution
- be knowledgeable of and adhere to the OMAA Code of Conduct and association policies
- be knowledgeable of and promote the OMAA Strategic Plan
- be watchful of the OMAA finances to ensure long term sustainability of the organization.
- overseeing the long term viability of the association

Expectations of a Director on the OMAA Board:

- attend Board meetings (approximately 5 per year, averaging 4 hours) in person or via telephone conference call (Note: travel is required to the majority of most meeting locations which are generally held in the GTA area, although can be held throughout Ontario)
- Prepare for and participate in discussions of the Board regarding various matters
- contribute to consensus decision making in such a manner so as to allow timely decisions of the Board
- respect the fact that, once made, a decision has been made by the Board that it be supported by all Board Members even though the individual may not personally agree with the decision.
- contribute to the strategic directions of the association
- be prepared to sit on or Chair Sub Committees of the Board that may be formed as needed
- attend and participate in the bi annual OMAA Workshops, taking on Chairing assignments as required