



Chief Administrative Officer

WATERHOUSE
EXECUTIVE SEARCH

The Township of Seguin is a thriving municipality home to 5,011 permanent residents that seasonally swells to over 15,000 during the summer months. With largely an environmental focus, our community is truly "The Natural Place to Be", with a goal of becoming the community of choice year-round.

Seguin was formed in 1998 through the amalgamation of the following Municipalities: Christie, Foley, Humphrey and the Village of Rosseau. At that time, the western part of the Township of Monteith was annexed to Seguin.

All of our local communities are home to community centres, parks, trails and beaches and offer many recreational opportunities. Programming and community events are in place for seniors, adults, young adults and youth.

Our Township is a community that preserves our unique natural heritage features such as lake quality and shoreline character based on the "environment first" principle.

Stretching over 700 square kilometres, Seguin is a vibrant and growing community located in the picturesque District of Parry Sound.

The Municipality is committed to meeting the needs of our residents, business community and visitors. Our strategic plan is centred on environmental leadership, community prosperity and an exceptional community experience for all.

Define the Future

As the ideal candidate and our new CAO, you are an inspiring, principled and results focused leader with a track record of strategic thinking and business leadership in progressive environments. In addition, you are known for your exceptional communications skills, your collaborative nature, your commitment to transparency and to building highly effective staff teams, while ensuring service excellence, fiscal accountability and responsible growth.

Working closely with the Mayor, Council, Senior Management, staff and a variety of partners you will add energy, ideas and direction as we continue to improve our community. You will be instrumental in leading the implementation of our strategic plan while ensuring the effective and efficient delivery of programs and services to the community through a highly engaged and committed team. Your strong sense of fiscal accountability will enhance our organization by ensuring that our municipality is responsible, sustainable and our capital and operational budget is well managed.

Seguin offers a competitive salary and benefits package. Join our community and lead a dedicated team which strives to make Seguin the best place to live, work and play.

KEY QUALIFICATIONS

- **Leadership:** Significant experience (10 years+) in progressively responsible senior management positions in a Municipality or a similar complex, multi-stakeholder environment.
- **Strategic and Tactical Orientation:** A track record as a strategic and innovative thinker in a political and service oriented environment with the ability to communicate future vision and translate strategic objectives into successful outcomes in a fiscally accountable fashion while fostering a positive and innovative workplace.
- **People Leadership:** Experience and ability to provide exceptional leadership to staff and to build enthusiastic, high performing staff teams; this includes knowledge of employment and labour legislation.
- **Relationships and Partner Engagement:** Experience and ability to build productive internal relationships and external partnerships to deliver common solutions and results.
- **Service Excellence:** Ability to demonstrate customer service excellence across the organization through effective delivery of innovative programs and services in time-sensitive and changing environments.
- **Community Development:** Experience in community development and responsible growth in an environmentally friendly and sustainable manner is an asset.
- **Legislation and Processes:** Thorough working knowledge of Municipal and Employer-related legislation, regulations and issues, municipal government structures, operations, financial and reporting processes.
- **Communications:** Excellent ability to communicate effectively and address concerns, complaints and requests with tact, discretion, political sensitivity and diplomacy in situations of great importance to the municipality; excellent written, verbal and presentation skills.
- **Education:** A university degree in a relevant discipline coupled with related professional credentials or designations.

To explore this opportunity please apply via email by **July 31, 2020 or sooner** to careers@waterhousesearch.ca quoting project **ST-CAO**. Should you wish to speak to our Executive Recruiter or to receive a detailed position description please contact Jon Stungevicius at 416-214-9299 x1, jon@waterhousesearch.com or Amy Oliveira at 416-214-9299 x4, amyoliveira@waterhousesearch.com.