



CHIEF ADMINISTRATIVE OFFICER

Oxford County, situated in the heart of Southwestern Ontario, is a well-balanced blend of urban and rural communities and boasts an expanding economy including automotive plants and Canada's largest dairy industry. The County offers a thriving local arts, culture and culinary community; scenic trails, conservation parks and natural areas and a choice location at the crossroads of Highways 401 and 403. Eight municipalities comprise Oxford County, each unique with its own history and character. The County is an upper tier municipality that serves approximately 112,000 residents.

The Chief Administrative Officer (CAO) is responsible for overseeing an organization with nearly 800 staff supported by a total budget in the order of \$260 million. Work closely with the Warden, County Council and the senior management team to develop a compelling shared vision and strategy. You will engage the organization to deliver the highest calibre of services to the community and to enhance collaboration with and customer service to the member municipalities.

We are seeking a highly experienced and collaborative strategic leader with exceptional communication skills. Candidates will possess a proven record of achieving organizational, administrative, financial, client service and change management excellence, be focused on customer service and responsiveness and have the ability to create a leadership team that is adept at problem solving and pursuing continuous improvement and innovation throughout the organization. You are highly regarded as an inclusive relationship builder that places great value on earning the confidence of others through leveraging diversity, team building, community engagement and nurturing strong external partnerships with stakeholders.

You are a CAO or senior executive in a municipality or other similarly complex and diverse organization. You possess the highest level of ethics, values and integrity with a broad background including financial acumen. Creative and innovative, you possess a proven record of inspiring others to strive for excellence and are known for your ability to motivate, mentor and lead with respect, honesty and fairness. Working with the Warden, Council and a highly skilled and dedicated employee group build on and model the Oxford motto "Growing Stronger Together".

Interested candidates are invited to send their resume in confidence to Organization Consulting Limited at OxfordCAO@oclsearch.ca or contact Robert Johnston, President, at 416-385-9975. **Closing date is May 15th.**

ORGANIZATION CONSULTING LIMITED