



Chief Administrative Officer

Are you ready to make your next career move and have a positive impact in a rural municipal setting? The Township of Scugog may be the perfect place for you.

Located within the Regional Municipality of Durham, just an hour northeast from Toronto, you will find the enchanting **Township of Scugog**. The anchor and largest population base of the township is the idyllic community of Port Perry. Gorgeous heritage buildings, charming storefronts, farm-to-table restaurants and a main street that leads right down to Palmer Park at Lake Scugog adds to the quality of life of the township's approximately 22,500 residents. Agriculture, Tourism and Manufacturing are the key industries and the Township is committed to building a sustainable, diverse community with more economic opportunities.

The Township of Scugog is a close-knit community made up of good neighbours and welcoming hosts, who come together to make Scugog a place to be shared and one of the best communities to live, work and play!

The **Chief Administrative Officer**, appointed by Council, is responsible for ensuring the efficient operations of municipal services and business functions with a focus on modern continuous improvement initiatives that seek to make life even better every day for the citizens of the Township of Scugog. The Senior Management team reports to the CAO and is comprised of five departments which include: Community Services, Corporate Services, Development Services, Finance Department, and Fire and Emergency Services. Due to the pending retirement of the Chief Administrative Officer, Council is seeking exceptional leadership to take forward the vision of the township *"A progressive, complete and sustainable community, respecting our history and enhancing our natural environment."*

Our ideal candidate for Chief Administrative Officer has a deep understanding of Public Sector administration, municipal finance, talent strategy and governance. As a successful senior executive, you have implemented strategic plans, complex initiatives and created opportunities that encourage development. You lead with transparency and are focused on empowering your employees, encouraging collaboration and new ideas as you work towards the shared goal of achieving Public service excellence. Your past success as a senior administration official are consistent with the current culture of fiscal responsibility and community development.

To explore this opportunity further, please submit your resume and related information online to Kartik Kumar, Legacy Executive Search Partners at scugogcao@lesp.ca by Friday, July 31st, 2020.

We thank all applicants for their interest; however, only those selected for an interview will be contacted.

The Township of Scugog is an equal opportunity employer. In accordance with the Accessibility for Ontarians with Disabilities Act (2005), upon request, accommodation will be provided by both Legacy Executive Search Partners and the Township of Scugog throughout the recruitment, selection and/or assessment process to applicants with disabilities.