

## Chief Administrative Officer City of Windsor

A thriving city stationed on the banks of the Detroit River, the City of Windsor is one of Ontario's best kept secrets, sitting within a day's drive of over half of the North American population and only 30 minutes from downtown Detroit, Michigan. Commonly known as the Automotive Capital of Canada, Windsor boasts an innovative workforce with demonstrated capacity in automotive, advanced manufacturing, education and tourism. The Windsor region's culturally diverse population of over 335,000 benefit from housing and land costs that are among Canada's most affordable, and the City continues to experience rapid population growth thanks to its flourishing economy and growing labour force.

Due to the retirement of the incumbent, the City of Windsor is seeking a new Chief Administrative Officer (CAO) to provide strategic and inclusive leadership during a period of change and growth.

The CAO is responsible to City Council for the management of all human, financial and physical resources of the City while providing strategic guidance and advice for the effective delivery and ongoing improvement of programs and services to the residents of Windsor. By providing team leadership and proactive direction to all City Departments, the CAO ensures strong integration of departmental activities in the execution of policies and programs approved by Council, and in the overall management of all of the City's affairs.

As an ideal candidate, you are a highly respected leader with a university degree and a minimum of ten years of progressively senior experience gained in a municipal setting or similarly complex, unionized public environment. The City will benefit from your strong business and financial acumen and your demonstrated experience providing strategic counsel while inspiring and motivating staff during a period of change. You are an empowering and inclusive leader with a reputation for mentoring and building strong and cohesive teams. An outstanding communicator with a track record of creating effective relationships based on trust across a broad constituency of public and private stakeholders, you are highly regarded for your diplomacy, political acuity, authenticity and strong judgment. You are a natural influencer and negotiator who is forward thinking and knows how to be both flexible and decisive. People appreciate you for your integrity, resiliency, open mindedness and willingness to challenge the status quo in pursuit of customer service excellence that will ensure the residents of Windsor continue enjoying a high quality of living as the community grows and moves forward.

To apply for this position, please submit your application and related materials to [cmorrison@boyden.com](mailto:cmorrison@boyden.com) and **state the title of the position in the subject line of your e-mail.**

*We thank all applicants for their interest, however only those under consideration for the role will be contacted.*