

Director, Facilities Operations and Maintenance, Public Works & Infrastructure (Permanent Full-Time)

Overview

The City of Brampton has a population of over 600,000 and is one of the youngest, fastest growing and most diverse cities in the country. It is also one of the most affordable centres in the GTA, with prices of both housing and entertainment substantially lower than in the City of Toronto. Brampton is a key economic hub with a wealth of head offices, a focus on innovation and some of southern Ontario's most stunning parks and conservation areas. The City's growth plans and investments are positioning Brampton to be an emergent global city of the future. For more information, take a look at what the City is working on related to the current [Term of Council Priorities](#) and [The Brampton 2040 Vision](#).

The Opportunity

Given the size of the facility portfolio and future growth of the City, Brampton is looking for outstanding candidates for the position of Director, Facilities Operations and Maintenance. Reporting to the Commissioner, Public Works & Engineering, the Director is responsible for leadership of the maintenance and operations of civic buildings and facilities through 6 service delivery divisions. The Director will manage a team of 100, a \$19.6M budget and be responsible for a portfolio of 70 civic buildings and facilities measuring 2.5M square feet. Please refer to the links above to see key projects that will add to the portfolio.

The divisions are as follows:

- Facilities Services & Operations
- Facilities Maintenance
- Energy management
- Maintenance Contract Management
- Asset Management & Capital Planning
- Security Services

As a member of the Public Works & Engineering leadership team, the Director will collaborate with peers and contribute to the development and implementation of long-term strategy & planning for the department and for the City.

Core Responsibilities

- Leading the improvement of facility management and maintenance Division and providing a contemporary, inviting, safe, accessible, clean, and well-maintained environment for the public and staff
- Strategic leadership and advice to City departments and other stakeholders with regard to facilities operations and maintenance initiatives, service delivery and facilities asset management
- Ensuring risk assessment and compliance with all applicable regulatory requirements, occupational health and safety standards and City's policies
- Determining the optimal operations and maintenance service delivery strategy (including tracking, resourcing, and management of outstanding work requests)
- Re-engineering business processes, and leading a culture shift toward innovation and improvement
- Providing leadership and guidance to the Division's management team to ensure effective administration, accountability and delivery of services, and consistent application of policies and procedures
- Financial and budgeting for the Department, capital projects and divisions operating costs to track expenses relative to budget and determine causes of variances

Core Experience, Knowledge and Capabilities

- Proven experience as a leader who is committed to working in a team-based environment with a focus on outcomes, continuous improvement, and quality customer service; who has exceptional communication and relationship skills; superior report writing and presentation skills
- 7-10 years of progressive managerial experience coupled with a minimum of 5 years' experience in large scale building systems and services. In addition, the Director requires experience in all phases of physical plant operations and maintenance, and has extensive knowledge of building design, structural, civil, electrical, mechanical engineering, building control processes and operating systems.
- Contract management and budget preparation and control
- Demonstrated ability to engage and inspire a dynamic unionized work force
- Demonstrated experience developing and leading a team of professionals
- Experience managing budgets and demonstrated success delivering projects within scope, on time and on budget
- Technical knowledge of the current zoning by-laws, potential challenges under discussion and related provincial legislation for building, fire, health, safety, and construction codes
- Comprehensive understanding of site plan approvals, building and fire codes, ODA guidelines, Municipal Accessibility Plan
- Negotiation skills for large contracts and consulting agreements and knowledge of policy development and ability to set and monitor standards
- Ability to effectively negotiate, work with stakeholders, analyse and resolve issues
- Broad working knowledge of federal, provincial, regional, municipal legislation and policies as well as community agency roles, policies, priorities and practices and strong practical knowledge of legislation / governance related to public sector infrastructure capital construction
- Knowledge of PC based software including word processing, spreadsheets, and project management applications

Core Qualifications, Membership and Certifications

- Post-secondary degree in Engineering (Civil / Electrical / Mechanical / Building Sciences). Professional designation i.e. Professional Engineer (P. Eng.) is desirable.
- Master's degree in Business Administration and / or PMP certification is considered an asset
- Strong knowledge of Computerized Maintenance Management System (CMMS), Computerized Asset Management System (CAMS) and all relevant codes and regulations that govern facility operations and maintenance is required
- Must hold a valid Ontario Driver's license with excellent driving record

Compensation

Hiring salary range \$148,882.00 - \$167,492.00 per annum (maximum of salary range \$186,102.00) plus a competitive full benefit package and pension plan

Application Instructions

If this opportunity matches your interest, experience, and qualifications, please **apply online in confidence to arthur@wmc.on.ca**

Please note that various tests and / or exams may be administered as part of the selection process and criteria per City policy.

We thank all applicants; however, only those selected for an interview by the City will be contacted. The successful candidate(s) will be required, as a condition of employment, to execute a written employment agreement. A criminal and financial record search will also be required for the successful candidate.