

# Treasurer

## City of Brampton, Ontario

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Brampton is a city focused on the future. We serve one of the youngest, fastest growing, and most diverse cities in the country. We are a future ready organization with a sharp focus that is aiming high and thinking bigger. We sit at the centre of Canada's innovation super corridor, encouraging investment and growing our global success. We are building a vibrant community that ignites opportunity and instills pride in the people who live and work here. Brampton is in the midst of transforming, out in front, as a pioneer of suburban excellence. Leaders in our organization understand success requires passion, creativity and agility. We value progress over process. We hold each other accountable. We are a team who is engaged, excited and empowered to deliver results for Brampton, and beyond. See [www.brampton.ca](http://www.brampton.ca) for more information.

### OVERVIEW

Reporting to the Commissioner, Corporate Support Services, this senior leadership position is accountable for the City's Financial Planning team, Corporate Financial Planning and support of funding decisions. The Treasurer supports all departments in the financial planning and budgeting process and manages the determination and collection of development charges to minimize financial risk. This ensures that financial resources are available when needed for both operations and capital infrastructure expenditures. The Treasurer is responsible for all financial affairs of the Corporation of the City of Brampton on behalf of and in the manner directed by City Council (Municipal Act, 2001, Sec. 286).

### KEY RESPONSIBILITIES

#### Strategic Financial Leadership

Establish the strategic direction for the Division and provide oversight for managers and supervisors. Develop, revise and implement financial planning and analysis systems to align with corporate needs. Ensure appropriate allocation of professional resources. Formulate, administer and monitor the division's annual budget (current and capital) and provide oversight/advice on all aspects of citywide budgeting. Participate in the presentation of the annual budget requests to the Budget Committee.

#### Senior Staff Excellence

Coach and guide direct reports, establish goals/plans and objectives and provide performance evaluations and audit input. Hold division staff accountable for delivery of their functional duties. Promote a customer service culture through teamwork and open communications, ensuring financial integrity and highest levels of professional and compliance. Ensure HR policies and practices are implemented.

### **Consultative Financial Advisor**

Provide policy and practical advice on all City budget matters and in all aspects of financial planning. Stay connected to important partners and stakeholders (e.g. developers) to ensure best practices meet needs of Brampton in the long term. Understand the current business of the City and all strategic initiatives and projects in order to proactively support and make financial recommendation. Help develop creative and alternative solutions to financial plans.

### **Risk Management**

Ensure that operational policies, practices and financial recommendations meet or exceed legislated and industry standards, being sensitive to liability and risk management. Educate senior leaders and staff on proper budgeting and planning procedures and expectations and make financial/budget recommendations that contain risk at an acceptable level. Ensure that developers and others doing business with Brampton understand and meet financial obligations and current and future requirements to mitigate risk to the Corporation. Liaise with the Legal department to ensure contractual agreements are correct.

### **Report Information to Stakeholders**

Debrief and update senior management of the Corporation regularly. Prepare and present financial impact reports and make recommendations to SMT and Council. Direct staff in the preparation of various reports and provide expertise and interpretation. Answer queries and deals with escalated issues as required, providing facilitative support between real estate developers and the City.

### **Continuous Operational Improvements**

Assess impact of legislation and changes in the profession and make related decisions for operational improvements. Develop new programs and services for internal clients and ensure all documentation and forms are kept up to date. Oversee the upgrade of financial technology and other support resources.

### **Participate as a Member of the Leadership Team**

Provide input and expertise to strategic and business planning and budgeting exercises, providing information, reports and insights for long-range forecasting. Liaise extensively with members of Council and City staff and represent the department on departmental/corporate committees and external committees with other levels of government and planning agencies. Chair the cross-department Budget Team. Participate in the presentation of the yearly budget requests to the Budget Committee. Represent Finance in other cross-functional project and planning teams.

## DESIRED QUALIFICATIONS AND EXPERIENCE

### Education

- University degree in commerce, economics, finance, accounting, business administration or similar related program.
- CPA designation would be considered an asset.

### Experience

- 10+ years of progressively responsible experience in a senior Financial Planning, Budgeting and Treasurer role in a public sector environment.
- Excellent communication skills, including report writing and presentation/public speaking.
- Confidence in presenting detailed financial reports and information in a public forum.
- Computer proficiency in MS Office and financial and database software. Experience with PeopleSoft financial modules would be an asset.

**To apply for this exciting opportunity, email your cover letter & resume by July 27, 2021 to:**

**Patrick Rowan, Partner, Feldman Daxon Partners**

**416-515-7600 x254**

**[prowan@feldmandaxon.com](mailto:prowan@feldmandaxon.com)**

*We thank all of those who apply; however, only those selected for further consideration will be contacted. The City of Brampton values diversity and inclusion and encourages individuals to apply who can bring the value of their community and professional experiences to support diversity and inclusion in the workplace. Accessibility accommodations are available for all parts of the recruitment and selection process. Applicants need to make their needs known in advance. Information collected will be handled in accordance with the Municipal Freedom of Information and Protection of Privacy Act.*