



**Credit Valley  
Conservation**  
inspired by nature

## **Chief Administrative Officer/Secretary-Treasurer**

The Credit Valley Conservation Authority (CVC) is dedicated to protecting, managing, and restoring the natural environment of the Credit River Watershed, Ontario. Under provincial legislation, we manage natural resources on a watershed basis and regulate natural hazards in one of Canada's most densely populated regions. We partner with municipal governments, businesses, environmental groups, communities and landowners to deliver locally based programs that create connections between people and nature, knowledge and actions.

As Chief Administrative Officer / Secretary-Treasurer (CAO), you will become a visible and vocal champion of this watershed. You will provide visionary leadership and direction to achieve CVC's mission to work with our partners to protect, restore and positively impact the management of the watershed through the establishment of environmental programs. As CAO, you will be committed to continuous improvement, evidence-based decision making, corporate excellence assuming responsibility for the organization's performance and the success of its financial operations. You will inspire and strengthen this organization by fostering an inclusive and respectful culture that adheres to CVC's values.

Working collaboratively with an engaged Board of Directors, you will provide strong leadership to the senior management team and play a pivotal role in leading the creation of key priorities, policies and actions to ensure the achievement of CVC's strategic goals. You will guide your managers and staff complement of approximately 240, with the resources and clarity of purpose that they need to succeed. Understanding that the success of an organization depends on building new and sustaining existing relationships, you will also represent and promote CVC by undertaking key liaison activities with our member municipalities, government agencies, other Conservation Authorities, stakeholder groups and the community.

The ideal candidate has a passion for the environment, is an accomplished and inclusive senior leader with a post-secondary degree, expertise and/or experience in environmental disciplines, municipal planning or engineering who also demonstrates strong business and financial skills. The candidate is an exceptional communicator with a minimum of 10 years of senior management experience in Conservation Authorities or a related public sector. The successful candidate knows how to lead in a time of change, both internally and externally to ensure the long-term sustainability of our organization.

### **Compensation**

\$172,000 - \$200,000 per annum, plus a comprehensive benefits package and enrollment in the OMERS pension plan.

To explore this opportunity further, please send an email or apply by submitting your cover letter and resume to [hr@cvc.ca](mailto:hr@cvc.ca). Please quote "**Chief Administrative Officer/Secretary-Treasurer**" in the subject line of your application email.

Closing date: August 27, 2021