



Municipal Manager

Reporting to the Mayor and Town Council, Deseronto's Municipal Manager will be a proven leader. The Manager's major responsibility will be to oversee and direct the day-to-day administration of municipal services consistent with government regulations and by-laws, while adhering to Council's established practices, policies, and mandate. He or she will provide advice and guidance to the Mayor and Council, direct and develop public policy, and ensure that Council has the clear, comprehensive, and relevant information to make well informed decisions.

KEY COMPETENCIES

- A strong and resourceful leader, a skilled communicator and negotiator with deep expertise in project management and planning.
- Mission-focused, seasoned, strategic and process-minded; experienced in shaping, supporting, and achieving community and organizational change.
- A collaborative planner with excellent strategic, operational and project planning skills and experience; effective at implementing workable solutions in challenging situations.
- An innovative thinker with the vision to see opportunity for the community, the wisdom to consult and respond to community interest and needs, a professional who can lead and motivate staff. Able to initiate transformative change by motivating and developing their team in a supportive, focused, and collaborative manner.
- An excellent listener, respectful and transparent who possesses exceptional collaborative, interpersonal and presentation skills.
- Accomplished in building effective relationships, guiding, and managing staff and accomplishing needed change positively by effectively linking with staff, partners, government, the public and key stakeholders while managing disparities that could undermine organizational and community efforts.

THE IDEAL CANDIDATE WILL HAVE:

- A University degree in Business, Public Administration, Finance, Planning and Development, Engineering or another applicable degree and a demonstrated commitment to professional development. Professional certification in Municipal Management (CMM or CMO) preferred.
- 10+ years' experience as a senior executive in a related municipal, public or private sector environment, knowledgeable or experienced in performing the role of the Town Clerk, with a successful track record working with elected officials and boards.
- Demonstrated ability to establish and maintain productive, collaborative relationships working with elected officials, community partners, and government agencies while managing the complexities of a wide range of stakeholders.

Interested candidates are encouraged to submit their resume to **Joe de Mora** at:

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