



## Director of Public Services

### COMPETITION #21-14-PS

Are you interested in working for a progressive and growing rural municipality in Eastern Ontario? Are you seeking a lifestyle that balances access to urban amenities with all the benefits of world class outdoor recreation opportunities?

South Frontenac wants to hear from you!

With over 75 lakes, the Frontenac Arch Biosphere, and the Rideau Canal UNESCO World Heritage Site – and all just a 10 minute drive north of the City of Kingston, ON – South Frontenac offers a spectacular landscape and growing community in which to apply your qualifications and experience.

As part of South Frontenac's Senior Leadership Team, and overseeing the Township's largest department, the **Director of Public Services** plays an integral role within the organization and the community.

Working closely with a dynamic management group within the Public Services Department, the Director is responsible for the strategic leadership, administrative management, and overall operations of a large portfolio consisting of Public Works, Recreation, Facilities, Waste Management, and Technical/Engineering Services for the Township. The Director of Public Services will leverage their diverse background and strong communication and leadership skills to coordinate resources, implement and manage change, achieve the corporation's strategic objectives and ensure that public services are delivered in a way that furthers the Township's vision of being "Natural, Vibrant and Growing - a Progressive Rural Leader".

The ideal candidate for this position will have:

- Post-secondary education in the form of a Degree or College diploma in Civil Engineering Technology or related field of study.
- Registration as a Professional Engineer by the Professional Engineers of Ontario **OR** Registration as a Civil Engineering Technologist (CET) by the Ontario Association of Certified Engineering Technicians and Technologists (OACETT) along with a sufficient combination of skills, experience and demonstrated leadership capacity.
- Seven (7) years of progressive leadership experience within a municipal environment.
- A broad range of experience in related disciplines which may include but is not limited to civil engineering; contract administration; public sector finance including budgeting, accounting and procurement; statute, contract and common law; community service

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delivery models and public engagement; project management; strategic planning; Council/staff relations and human resources management.

- Demonstrated experience with direct staff supervision and indirect oversight of a larger work group or department, including union and non-unionized personnel, preferably in a municipal work environment.
- Experience interpreting, applying and adhering to the Municipal Act, Safe Drinking Water Act, Environmental Protection Act, Drainage Act, Public Utilities Act, Highway Traffic Act, Resources Act, Navigable Water Act, Minimum Maintenance Standards, Occupational Health & Safety Act, Ontario Provincial Standards Specifications (OPSS) and Drawings (OPSD), and other relevant legislation and regulations.
- An adept consensus-builder with a demonstrated collaborative leadership style; ability to work in a team environment with colleagues and other municipal stakeholders.
- Demonstrated goal-orientation, with the ability to influence, champion and facilitate issues and initiatives in order to achieve corporate goals and objectives.

The salary range for this position is \$105,622.40 - \$125,736.00. The Township offers a comprehensive benefits package including enrollment in the excellent OMERS pension plan, potential for flexible scheduling, and a progressive and supportive professional development policy.

For a complete job description please visit our website at [www.southfrontenac.net](http://www.southfrontenac.net) under Town Hall/Careers.

We look forward to hearing from you by 4:00 pm on Friday, September 24, 2021.

Resumes and cover letters may be emailed in confidence to:

Jillian Wilson, Human Resources/Legislative Compliance Officer  
Township of South Frontenac, Sydenham at:

[hr@southfrontenac.net](mailto:hr@southfrontenac.net)

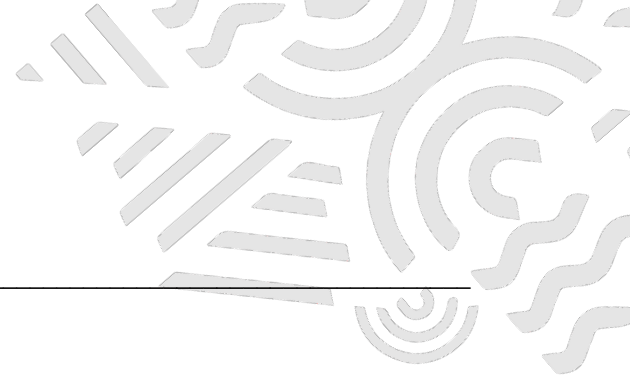
Only those applicants selected for an interview will be contacted.  
Accessibility accommodations are available for all parts of the recruitment and selection process on request.

Information collected will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act for the purpose of candidate selection.

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**SOUTH  
FRONTENAC**



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[www.southfrontenac.net](http://www.southfrontenac.net)

