



An Opportunity to Join Our Dynamic Team ... in a Dynamic City

The Corporation of the City of St. Thomas is recruiting for a:

CITY MANAGER

(Permanent, Full-Time)

POSITION SUMMARY:

This non-union position, as the Senior Administrative position for the Corporation reporting directly to City Council has the overall responsibility, through subordinates, for the general control of the operation of the City subject to legal requirements and City policy. Is responsible to coordinate advice to and from City Council, and boards and committees as required, regarding City policy, programs, and procedures and to act as the chief policy advisor to City Council. Is a member of the Corporate Senior Management Team and is required to participate in corporate initiatives not directly related to scope of responsibility.

QUALIFICATIONS:

Must possess a university degree in Business, Finance, Public Administration, Management or discipline related to municipal operations. A related post-graduate degree or a Certified Municipal Officer (CMO) designation would be an asset. A minimum of ten (10) years of demonstrated, progressively senior municipal management experience. This position requires a seasoned executive with demonstrated leadership ability who is a confidence builder and who can maintain an environment that fosters fresh thinking, team building and participative management. The incumbent should be organized, self-starter, possess strong interpersonal, communication, presentation and public relations skills and be capable of dealing effectively with staff/public/elected representatives. Must have excellent computer skills using Microsoft applications.

CONDITIONS OF EMPLOYMENT:

Required, on occasion to work beyond the normal hours of work and off site. A valid Class "G" Ontario Driver's Licence and the use of a privately owned vehicle are required.

The above is illustrative and not all inclusive. To view the full job posting and how to apply, please go to www.stthomas.ca – Employment, Employment Opportunities – City Manager job posting.

Applications must be received no later than Friday August 20, 2021.