



The Municipality of Chatham-Kent is a single tier municipality. Located between Lake Erie and Lake St. Clair, Chatham-Kent covers a large geographical area of 2,500 sq. km. Each community in Chatham-Kent has its own unique character and history, but all enjoy the safe and affordable lifestyle that makes the region popular. Chatham-Kent's population has steadily been increasing and diversifying. Chatham-Kent is currently home to 106,091 people and over 55 languages are spoken. With a population density of 42.4 people/sq. km, there is plenty of room to grow.

With an operational budget of over \$350M and over 1350 permanent staff, our municipality is committed to meeting the needs of our residents and business community by delivering efficient and effective services.

In support of this, Council recently cast a vision to make Chatham-Kent a welcoming, healthy, prosperous community that is culturally rich and naturally innovative. As a way to accomplish this vision, a new plan for the future was adopted. The Chatham-Kent Plan 2035 (CK2035) is an 18-year plan to take Chatham-Kent into the next generation. CK2035 is based on four strategic priorities that include economic prosperity, health and safety community, people and culture, and environmental sustainability supported by guiding principles of financial sustainability, open and transparent government and resiliency.

### **Inspire our Future as our Chief Administrative Officer**

The ideal candidate will be an inspiring, principled and collaborative leader with a proven track record of results and accomplishments for a large public or private sector organization. You have exceptional communication skills and political acumen to interact with diverse stakeholders, foster the development of partnerships, engage and inspire our employees while ensuring customer service excellence.

Reporting to the Mayor and Council, the **Chief Administrative Officer** is responsible for the strategic leadership and efficient delivery of all the municipality's administrative and operational services. As the key advisor to Council, you have the vision to develop and implement operational plans and ensure the coordination of services which align to and support our strategic priorities. You will recommend policies, plans, and programs that benefit our residents by being innovative, accountable and fiscally sound. You will work to enhance growth and development in the community as well as ensure the effective utilization of resources through the priorities and guiding principles in our strategic plan.

Leading a talented staff team, and working in a complex unionized environment, this position guides and inspires a dedicated workforce and helps foster a workplace culture focused on service excellence, innovative thinking, and teamwork while positioning Chatham-Kent as an employer of choice.

### **How to Apply**

To explore this opportunity please apply via email by **April 22<sup>nd</sup>, 2022 or sooner to [careers@waterhousesearch.ca](mailto:careers@waterhousesearch.ca)** quoting project **CK-CAO**.

Should you wish to speak to our Executive Recruiter or to receive a detailed position description please contact Amy Oliveira at 416-214-9299 x4, [amyoliveira@waterhousesearch.com](mailto:amyoliveira@waterhousesearch.com) Jon Stungevicius at 416-214-9299 x1, [jon@waterhousesearch.com](mailto:jon@waterhousesearch.com).

*All applications will be held in strict confidence. We thank all applicants, however, only those selected for an interview will be contacted. Personal information is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and will be used for employment assessment purposes only.*