



Treasurer

Located in the heart of eastern Ontario within the United Counties of Leeds and Grenville, the Township of Edwardsburgh Cardinal is home to about 7,100 residents.

The municipality borders the majestic St. Lawrence Seaway to the south and is located at the intersection of provincial Highways 401 and 416. Edwardsburgh Cardinal is less than an hour's drive from the Ontario cities of Kingston, Cornwall and our nation's capital, Ottawa.

Strategically located for business operations locally, as well as abroad, the Township's businesses reach large Canadian markets and international markets through the International Bridge to the U.S. across the St. Lawrence River. The Township's port (Port of Johnstown) supplies inland deep marine dockage for shipping and receiving dry bulk cargo (grain, aggregates, road salt) that provides local, national and international clients an efficient, reliable and affordable intermodal infrastructure in support of foreign and domestic trade.

The Township includes the Edwardsburgh Industrial Park, the Villages of Cardinal, Johnstown and Spencerville, as well as many rural hamlets.

If you enjoy a rural lifestyle in a growing region this is a unique opportunity to experience. Benefits of working with Edwardsburgh/Cardinal include:

- **Location** – our head office is located in Spencerville. Our community is within an hour's drive of Ottawa, Kingston and Cornwall and located between the 401 and St. Lawrence.
- **Compensation and Benefits** - a very competitive salary and benefit package including a defined benefits pension plan through www.omers.ca.
- **Lower cost of housing** – Edwardsburgh Cardinal provides many opportunities for a affordable lifestyle. The choices range from a more developed urban area, to rural properties, to opportunities for waterfront living. The most important point to note is that prices are at least 40% less than the Greater Toronto Area prices.
- **Healthcare** – A number of quality hospitals are located within the surrounding communities.
- **What makes Edwardsburgh/Cardinal the place to be** - It's our people, our culture, and our unique landscape, which sets us apart from anywhere else on earth. A beautiful area with vast countryside settings, quaint downtown districts, historic sites, recreational facilities, schools, churches and parks, the Township provides a welcoming quality of life for residents and visitors to experience and enjoy.

Your opportunity make a difference.

As our new **Treasurer**, you are an insightful and hands-on finance leader with a view to both short and long-term planning. In addition to your exceptional financial acumen you have an ability to support effective operations through the development and management of policies, procedures and programs related to finance and corporate services.

Reporting to the CAO, the Treasurer is an essential member of the Senior Management Team. With a 2022 budget of over \$12 million in gross expenditures, you will play a key strategic role as a steward of our public funds by ensuring that we have an effective and efficient financial plan in place to support the needs of the community through a range of robust, programs and services across our organization.

In this role you will lead the finance and corporate services portfolio including the development of short- and long-term strategies to support our community. This includes providing proactive leadership, policy, financial control, management and administration of all municipal financial systems, data processing functions, operating and capital budgeting, accounting and reporting, investment and fund management, , asset and debt management, tax and water revenue, payroll, purchasing and audit co-ordination.

KEY QUALIFICATIONS

- **Management:** A minimum of seven years' experience in progressively responsible related positions, including a minimum of two years' experience in the supervision of staff and the administration of employment policies ideally including experience working with elected officials or boards in a municipal or public sector setting.
- **Finance:** At least five years experience leading a range of functions including budgeting, capital planning, financial operations, taxation financial reporting, procurement and corporate services.
- **Strategic and Tactical Orientation:** Ability to think and act strategically in a political and community service environment, to build strong and enthusiastic staff teams, to align departmental programs/services with corporate goals and objectives, and to provide a helpful facilitating client-service approach to operating departments on financial needs/matters.
- **People Leadership:** Exceptional leadership skills with proven ability to lead, supervise and mentor a team of managers and staff while working towards a common corporate goal
- **Problem Solving/ Project Management:** Excellent organizational, analytical, research, problem solving and project/time management skills.
- **Technical Acumen:** Advanced technical literacy with the Microsoft suite of products, the internet and proficiency in a range of other computer software applications related to finance, payroll and other corporate productivity software.
- **Legislation:** Thorough working knowledge of all applicable legislation, regulations and government processes related to a municipal finance portfolio.
- **Communication:** Excellent interpersonal, communication and presentation skills.
- **Education:** Bachelor's degree with a major in finance, business or a related field and a CPA in good standing; MBA or masters level education in a relevant field preferred.

How to Apply

To explore this opportunity please apply via email by September 23rd or **sooner to careers@waterhousesearch.ca** quoting project **EC-TREASURER**. Note that this is an urgent requirement and qualified candidates may be considered in advance of the closing date.

Should you wish to speak to our Executive Recruiter or to receive a detailed position description please contact Amy Oliveira at 416-214-9299 x4, amyoliveira@waterhousesearch.com or Jon Stungevicius at 416-214-9299 x1, jon@waterhousesearch.com.

All applications will be held in strict confidence. We thank all applicants, however, only those selected for an interview will be contacted. Personal information is collected under the authority of the Freedom of Information and Protection of Privacy Act and will be used for employment assessment purposes only.