

We're growing. Make your mark with us!



CITY OF
PORT ALBERNI

CHIEF ADMINISTRATIVE OFFICER

In the heart of Vancouver Island, connected by the sea, wrapped in a blanket of emerald moss, and cloaked in ancient history sits Port Alberni, a vibrant waterfront community with over 19,000 residents. Located within the traditional unceded territories of Tseshah and Hupacasath First Nations,

Port Alberni provides stunning nature views featuring the majestic Beaufort Mountain Range, the 48-kilometer long Alberni Inlet and the protected wetlands of the Somass River Estuary. It boasts terrific outdoor recreational opportunities and provides an excellent quality of life for residents and visitors.

Port Alberni is the gateway to the Barclay Sound, and features a state-of-the-art secondary school, hospital, and a well-developed mix of municipal recreational facilities. The community is minutes away from significant and diverse outdoor recreation opportunities including lakes, rivers, fishing and endless walking and biking trails. While forestry and related manufacturing have long been the mainstay of the Port Alberni economy, recent growth in tourism, marine industry, aerospace, the arts, and clean technologies is bringing new residents and innovative ideas to this beautiful valley. To learn more about Port Alberni, please visit portalberni.ca, chooseportalberni.ca, hupacasath.ca and tseshaht.com

The City is committed to enhancing the quality of life of residents and taxpayers by creating a vibrant waterfront community, while holding firm to those qualities that make Port Alberni a unique and highly desirable place to live. This is a community proud of its heritage and excited about the future.

Mayor and Council are invested in the City's strategic vision. A key priority is the redevelopment of a forty-three acre waterfront property formerly used as a sawmill and now owned by the City. Redevelopment is underway and will include public access to the waterfront, parks and open spaces and a mix of residential and light industrial development. This community and local government sees its path forward and seeks a leader to implement that vision.

The City wishes to recruit a Chief Administrative Officer to assist Council and lead staff in taking on this challenge during a period of significant transition and change. This is a rewarding opportunity for a dynamic, people centered, authentic leader who is an exceptional communicator, team builder and strategist. Working with a group of enthusiastic, dedicated people you will have the opportunity to make a significant contribution while helping to shape the City's future with an ambitious agenda of strategic priorities.

You enjoy and are effective at engaging and building strong, respectful, and trusting relationships with the Hupacasath and Tseshaht First Nations, as well as local groups, businesses, and other governments. You understand the importance of first nations relationships, the collaboration needed to correct past wrongs and prioritize reconciliation in all aspects of your work.

You demonstrate sincerity, honesty, respect, empathy, and appreciation. You share and are guided by the values of the organization; you are authentic, demonstrate courage, integrity, ingenuity, and humility; you are innovative and are respectful, communicative, and accountable.

As the ideal candidate, you have a bachelor's degree in business administration, public administration, or a related discipline and ten or more years of progressive senior leadership experience in complex multi-stakeholder environments. You are a strong and credible leader who has had responsibility for high performing teams. You bring exceptional interpersonal, communication, strategic planning and change management skills as well as a commitment to results and the execution of strategy. You inspire confidence in others and are passionate about the community and organizational wellbeing.

Competitive compensation is based on experience and includes a comprehensive benefit package with a commitment to ongoing professional development.

Interested candidates are invited to request a detailed CAO position profile by contacting Paul Murray at brentwoodadvisory@shaw.ca **Applications will be accepted on-line at brentwoodadvisory@shaw.ca until January 17th 2023.**