



MUNICIPALITY OF SOUTHWEST MIDDLESEX Chief Administrative Officer

The Municipality of Southwest Middlesex is currently seeking a Chief Administrative Officer and an accomplished individual to lead their senior management team.

The Municipality of Southwest Middlesex is a unique rural-urban community of 5,800 residents and growing. The area of land found within our boundaries is 42,960 hectares. We have a large agricultural base along with manufacturing, institutional and retail business activity. Southwest Middlesex is in the southwest corner of Middlesex County and sits halfway between the cities of London and Chatham in Ontario. The Municipality offers its residents an excellent quality of life within small urban centres and rural settings near a wide array of urban services and opportunities.

The Chief Administrative Officer is the senior staff person, who will lead a skilled staff team in implementing Council's directions and be the primary policy advisor and link to Council. The CAO will be a dynamic and progressive manager, who inspires a strong team approach and who is an outstanding listener and communicator. The ability to motivate diverse groups of people to achieve common goals on behalf of the community will be a key capacity. Evident management skills in identifying, analyzing, and resolving complex opportunities and challenges, and in establishing strategic directions and performance measurement strategies for the Municipality are essential for success.

The ideal candidate will have a University degree or equivalent College diploma in Business or Public Administration, Finance, Management, or related discipline, with ten years of supervisory and managerial level experience that clearly demonstrates leadership success within multidisciplinary teams and working within complex business environments. Relevant experience in municipal management coupled with an AMCTO Professional Accreditation and CMO Designation would be a definite asset.

A complete job description is available at www.southwestmiddlesex.ca.

This is an outstanding career opportunity within one of Ontario's most appealing living environments. Interested candidates are invited to explore this opportunity by applying by **Friday, November 25, 2022, at 4:00 p.m.** to: Mike Henry, (Acting) Chief Administrative Officer at mhenry@thamescentre.on.ca

Salary Range: \$113,587.00 to \$132,881.00 (Under Review)

We thank each applicant for taking the time and effort to submit their resume, however, only candidates to be interviewed will be contacted. Information gathered is under the authority of the Municipal Freedom of Information and Protection of Privacy Act and shall only be used for candidate selection purposes.

The Municipality of Southwest Middlesex is an equal opportunity employer. Accommodations are available for all parts of the recruitment process. Should you require any special accommodations to apply for a position or interview for a position with the Municipality of Southwest Middlesex, we will endeavor to make such accommodations.