



## Chief Administrative Officer

**WATERHOUSE**  
EXECUTIVE SEARCH

A small town with big dreams! Founded in 1892, Thessalon is approximately eighty kilometres east of Sault Ste. Marie at the junction of Highway 129. Located on a 4 km point of land extending into the north shore of Lake Huron, Thessalon offers stunning views of Lake Huron and is bordered by water on two sides. The Thessalon River winds through the centre of town and is known as a liquid highway for boats, canoes, kayaks and fishing in the summer, in the winter it is frozen and provides access for snowmobilers and snowshoers.

Thessalon offers its citizens and tourists a range of amenities found within larger communities including shopping, groceries, restaurants, accommodations, municipal marina, campground, education, healthcare and an airport in close proximity. The community also has an industrial area and a lumber and timber industry that remains active today. For arts-lovers, Thessalon has many creative small businesses and local artists who are ready to share their talents with you. For the nature enthusiast, Thessalon's accessibility to water bodies as well as to open fields and wooded areas, allow for endless seasonal activities for the young and old alike.

In addition, Thessalon provides affordable housing including an opportunity to own waterfront at an affordable price, and an excellent community hospital and medical centre to serve resident needs.

Collectively these factors make the Town of Thessalon not only practical but an enjoyable place to visit or reside in!

### Inspire our Future as our Chief Administrative Officer

As the ideal candidate you are an inspiring, principled, and collaborative leader with a proven track record of results and accomplishments for a public or private sector organization. You have exceptional communication skills and the political acumen to interact with an engaged council, diverse stakeholders, foster the development of partnerships, and inspire our employees, while ensuring customer service excellence. Most importantly, you will have an exceptional understanding of forward-thinking strategies as it relates to meaningful growth and effective municipal operations in a fiscally accountable fashion and possess the ability to guide our organization into the future.

Reporting to the Mayor and Council, the **Chief Administrative Officer** is responsible for the strategic leadership and efficient delivery of all the municipality's administrative and operational services. As the key advisor to Council, you have the vision to develop and implement operational plans and ensure the coordination of services which align to and support our strategic priorities. You will recommend policies, plans, and programs that benefit our residents by being innovative, accountable and fiscally sound. You will work to enhance growth and development in the community as well as ensure the effective utilization of resources through the priorities and guiding principles as identified by Council.

Leading a small talented staff team, this position guides and inspires a dedicated workforce and helps foster a workplace culture focused on service excellence, innovative thinking, and teamwork while continuing to position Thessalon as a forward thinking municipality.

### How to Apply

To explore this opportunity please address your application to the Clerk-Treasurer of the Town of Thessalon and apply via email by **September 20, 2022 to [careers@waterhousesearch.ca](mailto:careers@waterhousesearch.ca)** quoting project **TT-CAO**.

Should you wish to speak to our Executive Recruiter or to receive a detailed position description and information package please contact Amy Oliveira at 416-214-9299 x4, [amyoliveira@waterhousesearch.com](mailto:amyoliveira@waterhousesearch.com) or Jon Stungevicius at 416-214-9299 x1, [jon@waterhousesearch.com](mailto:jon@waterhousesearch.com).

*In accordance with our Accessibility Policy, applicants with disabilities will be accommodated. You are encouraged to make any requests known in advance.*

*All applications will be held in strict confidence. We thank all applicants, however, only those selected for an interview will be contacted. Personal information is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and will be used for employment assessment purposes only.*