



## Chief Administrative Officer

**WATERHOUSE**  
EXECUTIVE SEARCH

The most northerly Township in Wellington County, the Township of Wellington North is located 30 minutes north of Guelph on Highway 6 and takes in both rural and urban settings. At the south end, at the intersections of Highways 6 & 109 and across the Conestoga River, the Village of Arthur welcomes you. Designated as “Canada’s Most Patriotic Village” this gateway to the Grand River watershed is a great place to live, shop and play. In the north, at the intersections of Highways 6 & 89 and across the Saugeen River the Town of Mount Forest with an altitude of 1,407 ft. Welcomes you with “High, Healthy & Happy” proudly displayed on the water tower as you enter town.

Nestled in a picturesque agricultural setting the Township contains some of the best farmland the County has to offer as well as a substantial Industrial base and a wealth of Conservation Land. Old established neighbourhoods are complemented by new residential development and small urban centres by rural countryside providing a variety of lifestyle choices for its workforce, residents and their guests. The quality of life available is second to none with clean air and clean water, quiet tree lined streets, abundant recreational activities, excellent shopping opportunities along with convenient Health Care and excellent Educational facilities.

With a combined operational and capital budget of \$23M, Wellington-North is committed to meeting the needs of our residents and business community by delivering efficient and effective services.

### **Inspire our Future as our Chief Administrative Officer**

As the ideal candidate you are an inspiring, principled, and collaborative leader with a proven track record of results and accomplishments for a large public or private sector organization. You have exceptional communication skills and the political acumen to interact with an engaged council, diverse stakeholders, foster the development of partnerships, and inspire our employees, while ensuring customer service excellence. Lastly, you will have an exceptional understanding of forward-thinking strategies as it relates to meaningful growth and effective municipal operations in a fiscally accountable fashion and possess the ability to guide our organization into the future.

Reporting to the Mayor and Council, the **Chief Administrative Officer** is responsible for the strategic leadership and efficient delivery of all the municipality’s administrative and operational services. As the key advisor to Council, you have the vision to develop and implement operational plans and ensure the coordination of services which align to and support our strategic priorities. You will recommend policies, plans, and programs that benefit our residents by being innovative, accountable and fiscally sound. You will work to enhance growth and development in the community as well as ensure the effective utilization of resources through the priorities and guiding principles as identified by Council.

Leading a talented staff team, this position guides and inspires a dedicated workforce and helps foster a workplace culture focused on service excellence, innovative thinking, and teamwork while positioning Wellington-North as an employer of choice.

### **How to Apply**

To explore this opportunity please apply via email by **May 30, 2022 or sooner to [careers@waterhousesearch.ca](mailto:careers@waterhousesearch.ca)** quoting project **WN-CAO**.

Should you wish to speak to our Executive Recruiter or to receive a detailed position description please contact Amy Oliveira at 416-214-9299 x4, [amyoliveira@waterhousesearch.com](mailto:amyoliveira@waterhousesearch.com) or Jon Stungevicius at 416-214-9299 x1, [jon@waterhousesearch.com](mailto:jon@waterhousesearch.com).

*All applications will be held in strict confidence. We thank all applicants, however, only those selected for an interview will be contacted. Personal information is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and will be used for employment assessment purposes only.*