



Township of Brock Job Posting DIRECTOR OF FINANCE/TREASURER

The Township of Brock is a unique and growing community in northern Durham Region and is committed to a modern and motivational place to work, focused on strong teams, continuous improvement and customer service excellence.

Reporting to the Chief Administrative Officer, the Director of Finance/Treasurer is a key member of the Senior Management Committee and is responsible for managing all financial affairs of the Township including budgeting, property tax, accounting, asset management, payroll and procurement. As a strategic leader, the Director provides professional guidance to Council on all financial matters, ensuring fiscal accountability, sustainability and security, informing responsible decision making and facilitating implementation of Council direction. The Director will provide leadership, supervision and mentoring to 5 full time staff to ensure excellent customer service both internally and externally.

The ideal candidate will possess the following education, experience, and knowledge:

- Post-secondary education in finance, business or related field and CPA designation in good standing
- Progressive municipal experience of at least eight years, including management and supervision of staff while leading a range of municipal functions including budgeting, capital planning, financial operations, taxation, financial reporting, and procurement
- Ability to understand analyze complex financial information as well as convey this information to Council and the public in an easy to understand format
- Ability to apply legislation regulations and accounting principles in the municipal context
- Demonstrated ability to manage and prioritize workload, establish a course of action and achieve specific goals within an established timeframe.
- Develop and maintain positive relationships with Council, CAO, Department Managers, co-workers, and colleagues
- Excellent understanding of financial systems, Excel and other software programs

The Township of Brock is prepared to offer the ideal candidate a competitive annual salary (\$123,009 to \$144,965), commensurate with experience and qualifications. A detailed job description is available on our website at townshipofbrock.ca. Interested applicants are invited to submit a covering letter and resume addressing how the qualifications are met, marked confidential, by no later than **4:00 p.m. on**

Wednesday, March 29, 2023 to:

Human Resources hr@brock.ca

The Township of Brock is an equal opportunity employer committed to diversity and inclusion within the workplace. We will provide accommodations throughout the recruitment, selection and/or assessment process to applicants with disabilities. If you require accommodation at any time throughout the recruitment process, please contact **Human Resources** in advance at: hr@brock.ca

We thank all applicants and advise that only those to be interviewed will be contacted. Personal information is collected under the authority of the Municipal Act and will be used to determine eligibility for potential employment.